



SUSAN McSWEENEY  
Mayor

PHILIPPA KLESSIG  
Mayor Pro Tem

JIM BRUNO  
Councilmember

MARK RUTHERFORD  
Councilmember

ROBERT SLAVIN  
Councilmember

June 15, 2007

Conny B. McCormack  
LA County Registrar-Recorder/County Clerk  
12400 Imperial Highway  
Norwalk, CA 90650

Dear Ms. McCormack:

For your information and review, please see enclosed two election-related resolutions adopted by the Westlake Village City Council on June 13, 2007.

Specifically, Resolution No. 1392-07 calls and gives notice of the holding our general municipal election to be held on November 6, 2007, while Resolution No. 1393-07 states that the City will operate its own election this year and further requests that the County render certain services to the City relating to the conduct of the election.

The Las Virgenes Unified School District will be considering adoption of a resolution to consolidate their school election (as it occurs within our City boundaries) with our general municipal election. It is my understanding that the Las Virgenes Unified School District Board intends to adopt this resolution at their meeting on June 26, 2007.

Once again, please be informed that the City will be conducting its own election this year. However, pursuant to Resolution No. 1393-07, our City still respectfully requests certain assistance from your office (i.e., computer records of the names and addresses of all eligible voters in the City and printed indices of the voters to be used by the precinct boards, etc.) in the conduct of our election. Additionally, I should point out that our City will be contracting with the firm of Martin and Chapman to assist us with our election this year. Representatives from that firm will be pleased to work with your staff in handling any coordination that may be required in having the Las Virgenes Unified School District consolidate its election with our City's general municipal election.

RECEIVED  
2007 JUN 19 PM 3:23  
CLERK OF LOS ANGELES  
COUNTY REGISTRATION  
COORDINATION

LA County Registrar-Recorder  
June 15, 2007  
Page Two

Should you have any questions concerning the attached resolutions, please feel free to contact me at your convenience.

Sincerely,



Beth A. Schott, CMC  
City Clerk

cc: City Council  
Dr. Donald Zimring, Las Virgenes Unified School District  
Scott Martin, Martin and Chapman  
Deborah Wright, LA County Registrar-Recorder office

RESOLUTION NO. 1392-07

RECEIVED

2007 JUN 19 PM 3:24

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF WESTLAKE VILLAGE, CALIFORNIA,  
CALLING AND GIVING NOTICE OF THE HOLDING OF A  
GENERAL MUNICIPAL ELECTION TO BE HELD ON  
TUESDAY, NOVEMBER 6, 2007  
FOR THE ELECTION OF CERTAIN OFFICERS  
AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE  
STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES**

**WHEREAS**, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 6, 2007, for the election of Municipal Officers.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WESTLAKE VILLAGE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

Section 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Westlake Village, California, on Tuesday, November 6, 2007, a General Municipal Election for the purpose of electing two Members of the City Council for the full term of four years.

Section 2. That the ballots to be used at the election shall be in form and content as required by law.

Section 3. That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

Section 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in §14401 of the Elections Code of the State of California.

Section 5. That pursuant to Elections Code §12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$175.00 for each Inspector and \$105.00 for each Clerk for the election. The rental for each polling place, where a charge is made, shall be the sum of \$25.00 for the election. When required, the compensation of the Custodian of a building shall be \$25.00 for the election.

Section 6. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

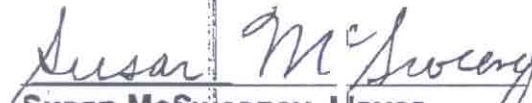
Section 7. That notice of the time and place of holding the election is given and the




City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED this 13<sup>th</sup> day of June, 2007.

  
Susan McSweeney, Mayor

ATTEST:

  
Beth A. Schott, City Clerk

RECEIVED  
2007 JUN 19 PM 3:24  
CITY OF LOS ANGELES  
CLERK/REG/CO. CLK.  
ELECTION COORDINATION

**RESOLUTION NO. 1393-07**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF WESTLAKE VILLAGE, CALIFORNIA  
DETERMINING THAT THE CITY OF WESTLAKE VILLAGE SHALL  
OPERATE ITS OWN GENERAL MUNICIPAL ELECTION ON NOVEMBER 6, 2007,  
AND REQUESTING THE BOARD OF SUPERVISORS TO  
RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE  
CONDUCT OF THE ELECTION**

**WHEREAS**, a General Municipal Election is to be held in the City of Westlake Village, California, on November 6, 2007; and

**WHEREAS**, in the course of conduct of the election it is necessary for the City to request certain services of the County; and

**WHEREAS**, all necessary expenses in performing the services provided by the County shall be paid by the City of Westlake Village.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WESTLAKE VILLAGE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

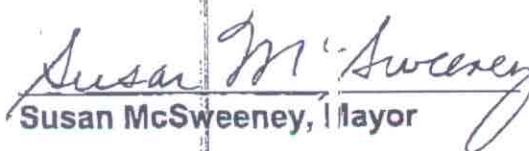
Section 1. That pursuant to the provisions of Section 10002 of the Elections Code of the State of California, the City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish to the City for use in conducting the election the computer record of the names and addresses of all eligible registered voters in the City in order that the City may print labels to be attached to self-mailer sample ballot pamphlets; and will make available to the City in order that the City may print labels to be attached to self-mailer sample ballot pamphlets; and will make available to the City additional election equipment and assistance according to state law.

Section 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.


Section 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and the County Election Department, each a certified copy of this resolution.

Section 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**PASSED, APPROVED, AND ADOPTED this 13<sup>th</sup> day of June, 2007.**

  
Susan McSweeney, Mayor

**ATTEST:**

  
Beth A. Schott, City Clerk